

Submission of articles and Peer Review

Articles can be submitted based on **Calls for Papers**, which are addressed in advance (at least 6 months before the publication of the journal) to all universities and doctoral schools in Romania and the Republic of Moldova, published on the journal's website (<https://www.unatc.ro/cercetare/revista-concept.php>) and distributed on its social networks, mentioning the research topics, the editing requirements and the deadlines for submitting the articles. The contact details of the editorial staff are included, where applicants can obtain additional information and where they can receive advice regarding the procedure of submitting articles, but also advice on writing / documenting articles, at all stages, communicating with the editorial team by email and / or telephone. (Over time, at the request of masters and doctoral students in particular, the editorial staff has started to provide bibliographic support and advice on the structure of the paper). The published journal contains a permanent invitation to academic staff, students and researchers in the field to submit proposals for articles, studies and reviews. Also, the editorial staff of the CONCEPT academic journal constantly directs, throughout the academic year, Call for Papers towards the Actor's Art teachers from the vocational pre-university environment, supporting the researches that they do independently or during doctoral studies.

Authors from abroad are also attracted through Calls for Papers, the publisher obtaining articles from internationally acknowledged foreign academic authors, but also from worldwide renowned personalities from the field of Theatre Performing Arts. (eg director Richard Schechner, Gary Schwartz).

The texts received are analyzed in the editorial office to see if they fall into the scientific field of Theatre Performing Arts and if they comply with editorial quality standards, in compliance with Law 206/2004, with subsequent additions and amendments, on good conduct in scientific research. Articles already published, or that have been accepted for publication in other journals in Romania or abroad are not eligible for publication. The received articles are then passed through the anti-plagiarism software within the Doctoral School of UNATC "I.L. Caragiale".

The priority for publication is established according to the quality of the article and in respect to the journal's theme, not the author's institutional affiliation, articles that exceed the editorial plan being redistributed in the next issue. The institutional affiliation of the authors is extremely diverse, including both the university and the pre-university environment, the artistic environment, research centers in the field affiliated to universities (UNATC "I.L. Caragiale" Bucharest, University of Bucharest, "Babeş-Bolyai" University of Cluj-Napoca, UNAGE Iași, "Lower Danube" University Galați, West University Timișoara, "Ovidius" University Constanța, "Lucian Blaga" University Sibiu, University of Arts of Tg. Mureș, University of Pitești, UNARTE Bucharest, Academy of Theater, Music and Fine Arts, Republic of Moldova, CINETic -

International Center for Research and Education in Innovative-Creative Technologies within UNATC, CESI - Center of Excellence in Image Study affiliated to the University of Bucharest, Imagines Research Center - University of Pitesti, UNAGE Iasi Research Center, etc.)

After these verifications, the article is sent for evaluation to a number of two reviewers external to the editorial staff of the CONCEPT academic journal. **The peer review process** is based on a significant number of experienced reviewers, personalities of scientific and artistic life in Romania and abroad, with an expertise covering all specializations in the field of Theatre Performing Arts (Actor's Art, Directing, Puppetry, Choreography, Scenography, Theatre Studies, Cultural Management).

The reviewers complete a standard Review Form based on rigorous criteria of scientific analysis such as: Adequate formulation of the title of the paper in relation to the content; The abstract and keywords relevantly summarize the content of the paper; The structure of the paper is well defined and in accordance with the theme approached; The scientific quality of the paper, the documentation and the solid argumentation of the presented study (classification in the chosen thematic area, the review of the previous relevant studies in the field); The methodology used is presented coherently, the conclusions clearly summarize the research results; The degree of novelty of the work; The originality of the treatment of the approached problem; Clarity, coherence and conciseness of the exposition (lack of errors - including misconceptions, ambiguities, grammatical errors); The bibliographic references and the electronic sources used illustrate the idea pursued in the text, are adequately correlated with the footnotes, contain recent sources, are explicitly cited and respect the norms of fidelity; Citations from internationally recognized publications; Citations from nationally recognized publications.

Reviewers do not know the author's name (replaced in the form with a code), just as the author does not know the reviewers' name (**double blind review system**). Publishers are not allowed to disclose information about the manuscript (receipt, content, stage of the evaluation process, comments made by reviewers or the final fate of the written paper) outside the editorial office, except for authors and reviewers.

The evaluators will analyze the paper taking into account the mentioned evaluation criteria, and any other criteria they consider necessary.

The evaluators / reviewers will send to the editor, in due time (maximum 8 weeks), the evaluation form and any additions and / or recommendations which will state, in the end, if the article can be published as a valuable scientific material that is relevant for the topic and research directions of the journal (**Accepted in its original form**), if there is a need to improve the quality of the material based on the critical opinions of specialists independent of the journal's editorial staff (**Accepted with minor changes / Accepted with substantial changes**) or if the article is rejected as it is of inferior quality and / or does not correspond to the profile of the journal (**Rejected**).

The editors send the author the decision of the reviewers and the changes requested by them, and after the changes are made, the text is returned to the same reviewers for the final decision. If one reviewer accepts the publication and another rejects it, the paper is evaluated by a third reviewer whose proposal is decisive.

The final approved text of the article (after the suggested changes and the approval of the editorial board) is sent to the editorial planning officers, the author being then informed of the date on which it will be published. The final decision on the publication of the article belongs to the editor-in-chief.

The editorial office also provides post-publication support to the authors (publication certificates, journal statistics, indexing details etc.) and they are encouraged to continue and disseminate their research by publishing studies in later issues of the journal.